

Archway Lincoln's 1st SPRING FESTIVAL A CELEBRATION OF CULTURE

Booth Requirements:

1. Booths will be run by the parents and families of 2 classes partnering together and will require a lead parents from each class to organize the activity, materials and volunteers.
 - a. Get with class/teacher and vote/decide culture or country to showcase in booth. Culture/country should be chosen by December 17th
 - b. Fill out Booth Approval Form and return to PSO by February 1st
 - c. Have all materials needed for booth ready to be set up on April 13th
2. Booths will be set up on the field and should consist of one 10x10 pop up/easy up. This will not be provided by PSO.
3. Booth must include one interactive game or activity
 - a. Activity should be able to be done in 5 minutes
 - b. The more kids that can get through at the same time, the better
4. Booth should be decorated according to this year's theme: A Celebration of Culture
 - a. At a minimum, the booth should include:
 - i. Name of continent
 - ii. Name of Country and or Culture
 - iii. Illustration, picture or drawing of the Countries flag if there is one for the country/culture you have picked
 - b. Decorations ideas include pictures of landmarks, maps, national symbols and flags, class artwork. Think outside the box and make it your own..
 - c. Remember, no pop culture
 - d. There will be a contest for the best decorated booth. The classes that have the best decorated booth will win a pizza party.
5. The Spring Festival is April 13th from 1pm-5pm. Booth volunteer time requirements are as follows:
 - a. Set up – Starting no earlier than 11am and must be finished by 12:45pm
 - b. Running the booth from 1pm-5pm
 - c. Clean up – 5pm-6:30pm
6. PSO will allocate \$50 a booth to be used on activity materials or decoration materials.
 - a. Any other materials needed, we ask that you solicit parent donations (tables, materials, decorations, etc.).
 - b. PSO will provide prizes for all booths that have a game and need them
 - c. \$50 allocation will be done on a reimbursement basis – parent leads of each booth can fill out the Spring Festival reimbursement form as well as attach receipts of purchase and be reimbursed by PSO within 2 weeks.
7. No food is allowed to be served in the booth
8. No electrical power is available on the field